

**EMPLOYMENT OPPORTUNITY
FACT SHEET
Re-Advertising**

POSITION: Teacher I

LOCATION: Malvern Head Start Center

HOURS: 40 hours per week

FULL-TIME: X

PART-TIME:

APPLICATION DEADLINE: Until Filled

DATE POSITION TO BE FILLED: As soon as possible

SALARY: EXP Only \$ 9.45 per Hour or Minimum of CDA \$9.61 per Hour

JOB DUTIES:

Establish & maintain a safe, healthy, organized learning environment.

Prepare developmentally appropriate materials and activities for pre-school children.

Maintain up-to-date records on children.

Encourage parent involvement; including (2) two home visits each year.

Other duties as assigned.

EDUCATION REQUIREMENTS: High School diploma or GED required and Child Development Associate (CDA) or higher degree in early childhood preferred. One-year certificate from college or technical school; or six months to one year related experience and/or training; or equivalent combination of education, training, and experience required.

EXPERIENCE NEEDED: Experience working w/pre-school children preferred.

OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Regularly must lift and/or move up to 25 pounds, occasionally up to 50 pounds.

DATE OF NOTICE: 06/21/17

Remove after: 07/01/17

“EQUAL OPPORTUNITY EMPLOYER”

Central Arkansas Development Council

To download Employment Application go to www.cadc.com or for more information call 501-315-1121