

**EMPLOYMENT OPPORTUNITY
FACT SHEET**

POSITION: **Teacher I**

LOCATION: **Malvern Head Start Center**

HOURS: **40 hours per week**

FULL-TIME: **X**

PART-TIME:

APPLICATION DEADLINE: **Until Filled**

DATE POSITION TO BE FILLED: **As soon as possible**

SALARY: **EXP Only \$ 9.45 per Hour or Minimum of CDA \$9.61 per Hour**

JOB DUTIES:

Establish & maintain a safe, healthy, organized learning environment.

Prepare developmentally appropriate materials and activities for pre-school children.

Maintain up-to-date records on children.

Encourage parent involvement; including (2) two home visits each year.

Other duties as assigned.

EDUCATION REQUIREMENTS: **High School diploma or GED required and Child Development Associate (CDA) or higher degree in early childhood preferred. One-year certificate from college or technical school; or six months to one year related experience and/or training; or equivalent combination of education, training, and experience required.**

EXPERIENCE NEEDED: **Experience working w/pre-school children preferred.**

OTHER REQUIREMENTS: **Pre-Employment Drug Screening and Criminal Background Check. Regularly must lift and/or move up to 25 pounds, occasionally up to 50 pounds.**

DATE OF NOTICE: **02/16/17**

Remove after: 02/26/17

“EQUAL OPPORTUNITY EMPLOYER”

Central Arkansas Development Council

To download Employment Application go to www.cadc.com or for more information call 501-315-1121