EMPLOYMENT OPPORTUNITY
FACT SHEET

POSITION: **Substitute Teacher**

LOCATION: **Malvern Head Start Center**

HOURS: **Up to 29 Hours per Week / As Needed**

FULL-TIME: **PART-TIME:** **X**

APPLICATION DEADLINE: Until Filled

DATE POSITION TO BE FILLED: As soon as possible.

SALARY: $ 8.50 per hour

JOB DUTIES:
Assist Lead Teacher/Teacher Assistant in providing appropriate development and educational activities for pre-school children.

Assist in maintaining a safe, organized learning environment in pre-school classroom.

Other duties as assigned.

EDUCATION REQUIREMENTS: High School diploma or GED required. Childhood Development Associate (CDA) credential preferred.

EXPERIENCE NEEDED: Working w/pre-school children in a licensed pre-school setting.

OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Regularly must lift and/or move up to 25 pounds. Occasionally up to 50 pounds.

DATE OF NOTICE: **08/03/17** **Remove after: 08/13/17**

"EQUAL OPPORTUNITY EMPLOYER"
Central Arkansas Development Council
To download Employment Application go to www.cadc.com or for more information call 501-315-1121