

**EMPLOYMENT OPPORTUNITY  
FACT SHEET  
Re-Advertising**

**POSITION: Janitor**

**LOCATION: Glenwood SAC**

**HOURS: 12 Hours per Week**

**FULL-TIME:** \_\_\_\_\_ **PART-TIME: X**

**APPLICATION DEADLINE: Until Filled**

**DATE POSITION TO BE FILLED: As Soon As Possible**

**SALARY: \$ 9.31 per Hour**

**JOB DUTIES:**

Sweep, mop and wax floors.

Vacuum carpeted areas.

Clean bathrooms-take out trash-dust offices.

Lawn maintenance.

Light building maintenance.

Other duties as assigned.

**EDUCATION REQUIREMENTS: High school diploma or GED or one to three months related experience and/or training; or equivalent combination of education, training, and experience preferred.**

**EXPERIENCE NEEDED: Must have good communication and organizational skills, able to multi-task, work independently and work in fast-paced environment.**

**OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Must be able to regularly lift and/or move up to 25 lbs. and occasionally up to 50 lbs.**

**DATE OF NOTICE: 06/29/17**

**Remove after: 07/09/17**

**“EQUAL OPPORTUNITY EMPLOYER”**

Central Arkansas Development Council

To download Employment Application go to [www.cadc.com](http://www.cadc.com) or for more information call 501-315-1121