



Family Development Training and Credentialing (FDC) Program

The Family Development Training and Credentialing (FDC) Program is a major Central Arkansas Development Council initiative that provides frontline workers with the skills and competencies they need to empower families to attain a health self-reliance and interdependence with their community.

The Family Development Training is based on a curriculum from Cornell University and is currently being implemented in fourteen states. It is offered through a collaborative partnership of Central Arkansas Development Council, The University of Missouri-Kansas City (UMKC) Family Studies Program, and Ouachita Technical College. Ninety (90) contact hours of classroom instruction, completion of assigned reading and other coursework and testing will result in certification and 7 hours of college credit. FDC Instructors and Portfolio Advisors have been certified by the University of Missouri-Kansas City (UMKC) Family Studies Program.

Course goals are:

- A. Families will develop their own capacity to solve problems and achieve long-lasting self-reliance and interdependence with their communities
- B. Front-line workers will develop skills and competencies needed to work effectively with families
- C. Agencies and communities will transform the way they work with families, focusing on strengths, families setting their own goals, and fostering collaboration.

The course modules include Family Development, Communicating with Skill and Heart, Taking Good Care of Yourself, Diversity, Strengths-Based Assessment, Helping Families Set and Reach Their Own Goals, Helping Families Access Specialized Services, Home Visiting, Facilitation Skills: Family Conferences, Support Groups, and Community Meetings, and Collaboration.

This training course will incorporate lecture, structured exercises, and small/large group discussion. Sessions will be primarily to knowledge and skill building as well as application exercises. Students will also participate in brief, small group discussions devoted to planning and strategizing with their field advisor.

The cost of the Family Development Training and Credentialing (FDC) Program is \$1200 payable upon program acceptance. This fee covers: books and materials, instructor and classroom expense, portfolio review expense, and credentialing fees.

Application Deadline is 4:30 p.m. Friday, May 5, 2006. Applications received after this time or date will not be accepted.

**Applications must be submitted to: Brenda Fiser, Family Development Manager
Central Arkansas Development Council
P. O. Box 580
Benton, AR 72018
Phone: (501) 778-1133
Fax: (501) 778-9120
Email: bfiser@cadc.cc**

Central Arkansas Development Council



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SCHEDULE - CLASS II					
Date	Time	No. of Contact Hours	Facilitator	Substitute	Advisor
June 8	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
June 9	8:00 AM – 2:30 PM	5.5 Hours (10)	D. Carter	M. Hunter; B. Fiser	J. Harper
June 22	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
June 23	8:00 AM – 2:30 PM	5.5 Hours (20)	D. Carter	M. Hunter; B. Fiser	J. Harper
July 13	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
July 14	8:00 AM – 2:30 PM	5.5 Hours (30)	D. Carter	M. Hunter; B. Fiser	J. Harper
July 27	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
July 28	8:00 AM – 2:30 PM	5.5 Hours (40)	D. Carter	M. Hunter; B. Fiser	J. Harper
August 17	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
August 18	8:00 AM – 2:30 PM	5.5 Hours (50)	D. Carter	M. Hunter; B. Fiser	J. Harper
August 31	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
September 1	8:00 AM – 2:30 PM	5.5 Hours (60)	D. Carter	M. Hunter; B. Fiser	J. Harper
September 14	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
September 15	8:00 AM – 2:30 PM	5.5 Hours (70)	D. Carter	M. Hunter; B. Fiser	J. Harper
September 28	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
September 29	8:00 AM – 2:30 PM	5.5 Hours (80)	D. Carter	M. Hunter; B. Fiser	J. Harper
October 12	12:00 Noon – 4:30 PM	4.5 Hours	L. Spaul	M. Hunter; B. Fiser	J. Harper
October 13	8:00 AM – 2:30 PM	5.5 Hours (90)	D. Carter	M. Hunter; B. Fiser	J. Harper
November 30	1:00 PM	RECOGNITION			

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Dear Training Applicant:

We welcome your interest in participating in the Family Development Training and Credentialing (FDC) Program. This is a wonderful opportunity to enhance the skills you exhibit every day in your work with families and to honor your commitment to them. The following information is intended to provide an overview of the program and your expected dedication and to assist you in completing your application to participate.

Please complete the application form and respond to the following questions in a document no longer than three pages, doubled-spaced format. There are no "right or wrong" answers to these questions. Responses must be submitted by the requested deadline date, along with Family Development Training and Credentialing Program application and the statements of commitment.

Upon your acceptance into the program, you will be notified of your classroom training schedule and provided needed course instructions and training materials.

Sincerely,

Jean Harper, Deputy Director

Questions:

- 1. What interests you about the Family Development Training and Credentialing (FDC) Program? Why do you want to participate in this program?**
- 2. Tell us about your knowledge and experience that qualifies you to work with families.**
- 3. Tell us about the methods you use in your work with families and why you feel those methods are successful.**

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APPLICATION

Name: _____ Position: _____

Address: _____ City: _____ Zip: _____

Telephone No:(_____) _____ Email: _____

Please respond to the following questions in a document no longer than three pages, double-spaced format:

- 1. What interests you about the Family Development Training and Credentialing (FDC) Program? Why do you want to participate in this program?**
- 2. Tell us about your knowledge and experience that qualifies you to work with families.**
- 3. Tell us about the methods you use in your work with families and why you feel those methods are successful.**

GRADUATION DATE TO BE DETERMINED NOTE: Formal graduation ceremony will be an annual event. Certification is awarded upon the successful completion of classroom instruction, testing and portfolio review.

Statement of Commitment from Applicant

Applicant's commitment:

If accepted, I will make the commitment to complete the Family Development Specialist Activity Portfolio and to attend all 90 contact hours of the Family Development Training and Credential (FDC) Program.

I will be on time to class and attend the entire time.

I will participate in all training activities.

I will complete assigned reading before each session as outlined in the syllabus and complete all assignments on time.

I will be responsible for notifying the instructor(s) of any concerns in a timely fashion.

I will maintain regular contact with my field advisor as directed or required.

I will provide documentation that details my understanding of the knowledge and skills acquire throughout the course.

Applicant's Signature

Date

Statement of Commitment from Applicant's Employer

Employer's commitment:

If my employee is accepted, I will make the commitment to provide time for the employee to complete the Family Development Specialist Activity Portfolio and to attend all 90 contact hours of the Family Development Training and Credential (FDC) Program.

I will encourage the employee to be on time to class and attend the entire time.

I will encourage the employee to participate in all training activities.

I will encourage the employee to complete assigned reading before each session as outlined in the syllabus and complete all assignments on time.

Employer's Signature

Date

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